

Credit River Township

Meeting Minutes

July 16, 2007

Call to Order

Chairman Dan Casey called the general meeting to order at 7:00 pm.

Members Present:

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Township Clerk Jerry Maas, Township Treasurer Holly Batton

Meeting Minutes

Chairman Dan Casey asked Clerk Jerry Maas to summarize the minutes from July 2, 2007

Treasurer Holly Batton requested a clarification on an item.

Supervisor Bruce Nilsen made a motion to approve the minutes with corrections.
Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Treasurers Report

Treasurer Holly Batton presented the Treasurer's Report for June.

Supervisor Bruce Nilsen made a motion to accept the Treasurer's Report as read.
Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Treasurer Batton requested permission to transfer funds from savings to checking.

Supervisor Leroy Schommer made a motion to approve this transfer, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Sheriff's Report

No report this evening.

Resident's Group Report

No report this evening.

Open Forum

- 1) Supervisor Dan Casey asked that Denny Karow be notified to stop park lawn mowing in view of the dry weather conditions.
- 2) Harvest Hills seal coating project

The board is not satisfied with the work done on this project. The board is asking why Engineer Jeff Elliott allowed the developer to use an alternate contractor. They further suggested that Mr. Elliott consider contacting Braun Engineering to certify the workmanship. They would like a comparison with the other seal coating work done recently by the county as a sub-contractor.

3) France Blvd.

Chairman Dan Casey checked this road and would like Engineer Jeff Elliott to review the seal coating. Mr. Casey is of the opinion that the work was not completed satisfactorily.

4) Killarney Estates

Erosion and Sediment controls are not being properly enforced at 17325 Killarney Ave. The Board expressed a concern with the quality of inspections we are getting from Scott Soil and Water Conservation District. The erosion control on this project is an example. The fence along Killarney Ave. has been removed. The grade of the ditch has been altered and the drainage is now a problem. The Board asked Clerk Maas to call SSWD and see what the status is. Was a grading plan completed on this project?

The Board would like to explore alternative inspection resources including taking on the responsibility themselves.

Agenda Items

1. Developer Escrow Review

Stonebridge Project

The board directed Clerk Maas to notify Attorney Ruppe to handle this immediately. They further asked that Engineer Jeff Elliott do an analysis anticipating the work to be completed and hence the calculate the amount that may be properly pulled from the Letter of Credit.

Stoneridge and South Passage Projects

The board asked that Attorney Bob Ruppe be contacted and asked to review the developer's agreements and take steps to outline the Boards options in completing these projects.

Thoroughbred Acres

The Board noted that the Developer's Agreement for this project specifies that interest could be collected in the event of a negative escrow balance. There was some discussion on how to implement this. The Board directed Treasurer Holly Batton to send the developer a statement requesting an immediate payment of \$2500.

Coles Landing

Steven Palmer, developer, is asking for a refund of his escrow deposit. To the best of the Board's recollection, this project had been approved subject to conditions. They asked that Engineer Jeff Elliott confirm that these conditions have been met. If they have, they are comfortable with Mr. Palmers request that any escrow funds currently held be returned.

Cedarwood

The Board asked that Attorney Bob Ruppe review the developer's agreement and make a determination of what needs to be done to complete this project.

Monterey Ponds.

The requests that Engineer Jeff Elliott contact the developer and work with him to complete the project. They asked that Treasurer Holly Batton send a statement to the developer informing him of the current deficiency in the escrow accounts.

Monterey Heights

The Board asked Treasurer Holly Batton to bill the negative escrow balance.

Harvest Hills

It was noted that this project is still active.

Lake Property on Texas Ave.

The Board is of the opinion that this project is no longer active and asked that Treasurer Holly Batton refund the escrow balance with a letter so stating and note that any future DRT meetings for this property will be chargeable by Township staff.

Liberty Creek

The Board asked Treasurer Holly Batton to send a request to the developer to deposit \$2500 in the escrow account to cover ongoing expenses being incurred by the Township.

Stonegate

The board asked that Engineer Jeff Elliott review this project and report the current status.

Boecker's Acres, The Legends, Blichfeldt Road Escrow

Theses projects are considered complete and refunds of the positive escrow balances to be prepared at the next meeting.

2. Other Business

a) Discuss Joint Powers Agreement with Lakeville for Judicial Road Improvement/Maintenance

The Board noted that this new agreement calls for a 50/50 split on the northern portion of Judicial Road consistent with the agreement for the South portion of the road. This is different from the previous agreement.

Engineer Jeff Elliott presented a letter noting that several major improvements have been made to the north portion of the road with no expense to the Township and that these should insure that there would be no major costs to the Township in the near future.

The Board approved this agreement with the condition that language be inserted to specify that the agreement will be for a 5 year term to insure that it will be carefully reviewed at that time.

b) Discuss Proposal for Storm Sewer System Map

Engineer Jeff Elliott had prepared a proposal to map the Township Storm Sewer System to meet NPDES requirements.

There were several questions regarding the scheduled times in the proposal and the Board opted to table this item until the next meeting.

c) Territory 1 "Mound Weep Problem"

The board would like Engineer Jeff Elliott to report on the status of this issue at the next meeting.

d) Variance for Mellman Driveway

Resident Roger Mellman had previously appeared before the Board to ask for a variance from the policy of one access per parcel in view of specific conditions that exist on his site. He would like to build an accessory building and needs a 2nd access.

The board had the opportunity to meet Mr. Mellman at the site.

In view of the conditions observed by the Board at the site, Supervisor Bruce Nilsen made a motion to grant a hardship for a second driveway access to Mr. Mellman's property. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Review and Pay Bills

The Town Board approved and paid the following claims:

7/10/2007	3865	J B Woodfitter	Refund Check - Repl by Rec 3405	\$	3,675.00
7/10/2007	3866	Midwest Trenchless	Culvert Cleaning	\$	1,260.00
7/13/2007		Anchor Bank	EFTPS Deposit	\$	109.10
7/16/2007		Anchor Bank	Step Payment Fee	\$	20.00
7/18/2007	3867	Sonata Homes	NPDES Refund	\$	1,500.00
7/18/2007	3868	Northwest Assoc Consult	June 07 Planning/Zoning	\$	2,663.50
7/18/2007	3869	Jacque Whitford Ecocheck	May CSTS Ops	\$	3,872.52
7/18/2007	3870	Private Underground	June Locates	\$	294.00
7/18/2007	3871	SW Suburban Publishing	Legal Adv - Prior Lake	\$	114.39
7/18/2007	3872	ECM Publishing	Legal Adv - Lakeville	\$	95.00
7/18/2007	3873	Unified Theory Inc	Culvert Mapping	\$	202.56
7/18/2007	3874	Midwest Trenchless	Culvert Cleaning	\$	1,200.00
7/18/2007	3875	New Market Bank	Loan Payment	\$	2,465.43
7/18/2007	3876	Al Aspengren	Mailbox Damage	\$	30.00
7/18/2007	3877	Kraemer Mining & Materials	Gravel	\$	24,646.55
7/18/2007	3878	Integra Telecom	Phone Service	\$	357.06
7/18/2007	3879	Pautz Construction	NPDES Stabilizing	\$	600.00
7/18/2007	3880	Holly Batton	Expense Reimbursement	\$	123.11

Adjourn

There being no further business before the Town Board, Supervisor Bruce Nilsen made a motion to adjourn, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0. The meeting adjourned at 9:30 pm.

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By: (s/) Dan Casey
Chairman Board of Supervisors
Credit River Township